

West Corners Fire District
Regular Meeting Minutes – August 16, 2023

Attending:

Commissioner Loveland
Commissioner Griffith
Commissioner Schroedel
Commissioner Davis
Commissioner Heide

Guests:

R. Boyer

Chairman of the Board Loveland called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Heide to accept the minutes from the Regular Meeting held on July 19, 2023. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. All July bank statements received and reconciled
2. Chief Mileage reports for July
3. Financial reports [see details in Treasurer's report]
4. Town of Union Fire Districts taxable values
5. Letter from Town of Union re; Pilot program
6. Email from Delta re: generator project scheduling
7. Letter from Lourdes re: flu shots
8. AFSDNY election ballot
9. List of items needs attention around the station
10. Copy of letter from Robert Whitaker to Mondorf & Fenwick re: audit
11. Endorsement for Builder's Risk coverage
12. Letter from Town of Union re: garbage truck for ice cream social

Treasurer's Report:

The Treasurer reported the following balances:

NBT Account 2	\$ 10,760.92
NBT Account 3	\$ 8,783.96
NBT Building Reserve	\$ 294,659.97
NBT Fire App/Equip Acct 3	\$ 178,311.40
NBT Fire App Equip Reserve	\$ 44,268.90
NBT Fire Apparatus Acct 2	\$ 64,793.81
NBT General Fund	\$ 294,459.49
NBT Grant Reserve	\$ 12,151.66
NBT Operating	\$ 4,523.40
NBT Payroll Account	\$ 2,851.44
Operating	\$ 928.87
NBT Repair Reserve Fund	\$ 15,291.20
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	\$ 931,785.02

- Balance sheet as of August 16, 2023
- P&L from January 1, 2023 to July 31, 2023
- Budget vs Actual Department side from January 1, 2023 through July 31, 2023
- Budget vs Actual District side from January 1, 2023 through July 31, 2023
- Balance sheet as of August 16, 2023 for Federal Account

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- P&L from July 20, 2023 through July 31, 2023 for Federal Account
- Bank accounts reconciled for month of July 2023
- Obtained CD rates from Tioga State Bank now to December 11 for three accounts for BoC consideration No quote from NBT Bank
- Two percent check was given to fire company in July
- No response from PAC Sign regarding reimbursement
- Met with Finance Committee to review various items

Motion was made by Schroedel, second by Davis to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Heide to pay all bills from the NBT account, check numbers 6918 to 6949, All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Alex Kase to attend FAST class starting Oct 9
2. Mary Taylor, Jonathan Haight to attend EMT class starting at BCC August 29

Committee Reports:

Finance Committee:

1. Budget being double checked. Proposed budget needs to be adopted next month.
2. Received all info needed to license the Chief's vehicles

Building & Grounds:

1. Generator update – Matco contacted us regarding moving some boxes; starting to run conduit for the new generator. Generator should arrive on Nov 22. Aug 24 at 6 pm will be a meeting to review the project with Delta and Matco representatives.
2. Snow removal needs to be looked at for the winter. Hope to use Empire as last year.
3. Chief working with Gow on Training building upgrades

Insurance:

1. B. VanGorder wants to meet with us on our insurance. Davis will meet with him along with one other commissioner.
2. Fire fighter claim from Cider Mill fire has been submitted to insurance

Fire Prevention: Report from July 2023

Chief's Report:

1. PM's done, bills still coming in
2. Rescue would not start last week, Ward had to come down and had to replace all the batteries. Fuse for battery conditioner was also blown, and now the battery conditioner is needing to be replaced.
3. Working on the hotspot problem
4. Has all the quotes from Gow for several projects for the training building
 - 3 custom fabricated windows - \$5,225
 - Window on 1st floor - \$1,750
 - Replace T-11 siding that needs replacement - \$4,750
 - Paint the building - \$4,400

Company Report:

1. Ice Cream Social tomorrow night
2. Picnic August 27th at Glendale Park

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3. An applicant was turned down
4. M. Heide has requested to be returned to active duty

Guest Comments: None

Old Business:

1. Discussion was held on all physicals being required in November, as a couple people entered during the year, and wouldn't be on the November schedule. It was decided to get these people onto the November schedule as soon as possible.
2. Heide will work on updating the fitness policy.
3. The new computer for the FOB system is up and running.

New Business:

1. We had some fall out regarding allowing a private party that was held at the station. The current house rules do not preclude this. The house rules need to be updated to address this issue. Schroedel will work on updating the policy.
2. Discussion held on adding a training stipend to the 2024 budget as this was discussed in the recent Fire District Affairs newsletter. The State offers a stipend only for certain classes. Chief suggests we support classes that are not supported by the state as the fire fighter cannot claim credit from the state and the local fire department for the same class.
3. Heide reached out to a broker regarding selling engine 29-2. Motion made by Heide, second by Griffith that we enlist the services of the broker to gather information with the intention of moving forward and selling this vehicle (29-2). All Commissioners voted in favor and the motion passed unanimously.
4. The Real Property Tax law exemption eligibility requirement needs to be set up. Schroedel will write up something to the effect of it being eligible to members in good standing along with what is stipulated in the resolution.
5. SAM.gov renewal has been completed.
6. Discussion was held regarding election inspectors and whether we should appoint an alternate.
7. Motion was made by Griffith, second by Schroedel to allow A. Kase to attend training for FAST team beginning in October. All Commissioners voted in favor and the motion passed unanimously.
8. Motion was made by Griffith, second by Heide to allow M. Taylor and J. Haight to attend training for EMS beginning in August. All Commissioners voted in favor and the motion passed unanimously.

Applications:

1. Motion made by Griffith, second by Schroedel to return M. Heide to active service. Motion passed by the following vote: Loveland – aye, Griffith – aye, Schroedel – aye, Davis – aye. Heide abstained.

Motion was made by Heide, second by Davis to adjourn the meeting at 8:37 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa, District Secretary
Electronically signed

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**West Corners
 Fire Department**

**FPO Report
 2023**



**Bureau of Fire Prevention
 Monthly Incident Report
 Jul-23**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	20	17.3	Endicott		1
E.M.S.	21	1.7	Endwell		1
Error			Vestal	1	1
Totals	41		West Endicott	1	1
Engine 98			Union Center	2 (2)	7 (6)
			Maine	4 (4)	7 (6)
			Newark Valley	1	
			Owego		
			Campville		1
			Berkshire		
			East Maine		
NFIRS submitted			Glen Aubrey		
cc Board of Fire Commissioners			Whitney Point		
cc Chief			Apalachin		

(#) indicates number of automatic mutual aid/standby calls

*BGM Airport