

West Corners Fire District
Regular Meeting Minutes – January 17, 2024

Attending:

Commissioner Griffith
Commissioner Schroedel
Commissioner Davis
Commissioner Heide
Commissioner Reed

B. Homa, Secretary
C. Kratochvil, Treasurer
N. Haight, Chief

Guests:

R. Boyer

Chairman of the Board Schroedel called the Regular Meeting to order at 7:00 pm.

Motion was made by Griffith, second by Heide to accept the minutes from the Regular Meeting held on December 20, 2023. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Davis, second by Heide to accept the minutes from the Special Meeting held on January 6, 2024. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Davis, second by Heide to accept the minutes from the Organizational Meeting held on January 10, 2024. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. All December bank statements received and reconciled
2. Chief Mileage reports for December and all of 2023
3. Financial reports [see details in Treasurer's report]
4. Letter from Mang re: injury claim for Matco employee
5. Letter from Travelers Insurance re: injury claim for Matco employee (forwarded to our ins)
6. Fire District Affairs Newsletter
7. Letter from TenKate re: Grant opportunity opening on January 29
8. Email from a concerned citizen re: his tax bill increase

Treasurer's Report:

The Treasurer reported the following balances:

NBT-Account 2	\$10,896.93
NBT-Account 3	\$8,894.97
NBT-Building Reserve Acct	\$298,384.45
NBT-Fire App Equip Reserve	\$44,828.44
NBT-Fire App Equip Reserve 3	\$180,540.57
NBT-Fire Apparatus Acct 2	\$65,612.79
NBT-General Fund	\$163,828.42
NBT-Grant Reserve Acct	\$12,305.25
NBT-Repair Reserve Fund	\$15,484.48
NBT Payroll Account	\$3,145.94
Operating-NBT	\$9,037.45
Operating M&T Bank	\$928.87
	<hr/>
	\$813,888.56

- Balance sheet as of January 17, 2024
- P&L from January 1, 2023 to December 31, 2023

West Corners Fire District
Regular Meeting Minutes – January 17, 2024

- Budget vs Actual Department side from January 1, 2023 through December 31, 2023
- Budget vs Actual District side from January 1, 2023 through December 31, 2023
- Balance sheet as January 17, 2024 for Federal Account
- P&L from June 20, 2023 through December 31, 2023 for Federal Account
- Bank accounts reconciled for month of December 2023
- Met with Finance Committee to review various items

Motion was made by Griffith, second by Davis to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Heide to pay all bills from the old NBT account, check numbers 7096 to 7102, from the new NBT account from check 1001 to 1034, and the bill from the Federal Account, on check number 1005. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

Finance Committee: None

Building & Grounds:

1. Collier Engineering was here today to review the station. Still looking for drawings of the building. They will meet with us when they determine what our options could be.
2. Garage door openers are still on order expected to be here next week and will install ASAP.
3. There was a roller out of the track on door #3 which is unusual, we will need to keep an eye on it to be sure it doesn't happen again.
4. Fire alarm panel parts are in and should be installed tomorrow.
5. Fire alarm panel and the plymovent system needs testing
6. Endicott water called to say they will be changing the water meter tomorrow.

Insurance:

1. Letter received from Travelers was sent to McNeil, they will take care of it so we won't have to do anything.

Fire Prevention: None

Chief's Report:

1. Rescue 29 has 6 new tires
2. Two Tahoe's have new snow tires
3. Battery conditioners have been replaced
4. The new e-draulic tools arrived today
5. Waiting on gear and helmets to come in
6. OSHA training for 2024 has begun
7. Still working on DEC grant items
8. Siren appears to be working correctly
9. New laptop has come in, and Chief says his laptop is working fine, the new one should be assigned to M. Dean. Docking stations will be set up for officers

Company Report:

1. Ryan Evans has resigned
2. Several Commissioners attended the company meeting and gave the company a rundown of the generator problems and the tax exemption available to fire fighters. Letter

West Corners Fire District
Regular Meeting Minutes – January 17, 2024

will be created by Schroedel for both the Town and our firefighters, and will be mailed out by the secretary. Eligible personnel must submit RP466a form by March 31st.

Guest Comments: None

Old Business:

1. New unit will be obtained from B&H for the Onkyo unit in the training room that was affected by the generator issues.
2. Roster for tax exemption was discussed. Motion was made by Griffith, second by Heide to approve the membership roster that was created by the Chief and the district secretary. All Commissioners voted in favor and the motion passed unanimously.
3. Building and Grounds will contact Gow to replace the windows in the training building. Chief will be the point of contact.
4. Nothing has been heard on the listing of engine 29-2
5. Nothing new on the fitness policy
6. We will not license plate the big rigs as they do not have the set up for mounting, therefore we would incur expenses to do this.
7. Website committee is formed, date to be set soon
8. Schroedel to take the unit to AT&T for hotspot replacement
9. Schroedel complying list of computers that TCS needs to back up
10. Motion was made by Reed, second by Heide to allow the treasurer to pay the balance of the door openers upon installation, not to exceed \$4,000 installation, not to exceed \$4,000. All Commissioners voted in favor and the motion passed unanimously.
11. The Raspberry Pi is working well for the IAR monitors; we will purchase 2 units. Motion made by Heide, second by Davis to have TCS install the units at station 1. All Commissioners voted in favor and the motion passed unanimously.

New Business:

1. A lot of surplus items are living at station 2 in the old kitchen. If it could be cleaned out it would open a lot of storage space.
2. Light on the north wall is flashing; T&B will be called
3. Zoom equipment was quoted at \$349.99 for camera/\$244.10 for 8 microphones. Motion made by Griffith, second by Heide, to purchase these items, not to exceed \$800.00. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Griffith, second by Davis to allow the blood drive on February 26th. C. Loveland is the contact person. All Commissioners voted in favor and the motion passed
5. With the change on the board, accounts will need changing at the banks. Motion was made by Davis, second by Griffith to remove C. Loveland and add M. Schroedel at NBT bank. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Davis, second by Griffith to remove C. Loveland and add M. Schroedel at M&T bank. All Commissioners voted in favor and the motion passed unanimously.
7. Motion was made by Davis, second by Griffith to remove C. Loveland and add M. Schroedel at Tioga State bank. All Commissioners voted in favor and the motion passed unanimously.
8. Motion made by Reed, second by Davis to cancel the credit card held by S. Grinnell. All Commissioners voted in favor and the motion passed unanimously.
9. Motion made by Reed, second by Griffith to cancel the credit card held by C. Loveland. All Commissioners voted in favor and the motion passed unanimously.
10. Motion Griffith, second by Heide to have the Chief prepare the paperwork to apply for the grant that opens up on January 29 for e-draulic tools.

West Corners Fire District
Regular Meeting Minutes – January 17, 2024

Applications: None

Motion was made by Reed, second by Heide to adjourn the meeting at 8:23 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J Homa

Betty J. Homa
District Secretary
Electronically signed