

West Corners Fire District  
Regular Meeting Minutes – November 20, 2019

Attending:

M. Heide      B. Homa  
D. Foster      C. Kratochvil  
M. Schroedel   D. Thomas  
J. Walicke

Guests:

R. Boyer  
J. Hontz  
D. Grinnell

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Walicke to accept the minutes from the Regular Meeting held on October 16, 2019. All Commissioners voted in favor and the motion passed unanimously.

**Communications:**

1. Letters from North America Contact Center Operations regarding Electronic Brake Module recalls for all three Chief's
2. Letter from Lourdes regarding Lourdes Occ Health moving to Jensen Road and renamed to Southern Tier Occupational Health Services
3. Receipt for FEMA reimbursement
4. Letter from Mark Butler, Attorney re: Commissioner training for next year
5. Letter from Town of Union re: acceptance of the final budget
6. Certificate of Insurance: Taylor Garbage
7. Copy of our Certificate of Insurance for Vestal Training Site
8. Letter from Oliver Blaise re: announcement of his being elected as NYS Supreme Court Justice
9. Letter from Worker's Compensation Board re: Firefighter injury on 10/15/19
10. Letter from McNeil & Co. re: receipt of the claim on the injured firefighter from 10/15/19
11. Letters of Intent to run for Commissioner from Joseph Walicke, Daniel Griffith, and Roger Boyer
12. Email from J. Singer re: titer test
13. Sent letter to Verizon asking to remit \$63 they owe us for school taxes and they have not responded. We did get receipt that the mail was delivered.

**Treasurer's Report:**

The Treasurer reported the following balances:

Account 2 NBT	\$	10,580.40
Account 3 NBT	\$	8,636.38
Building Reserve Acct NBT	\$	76,524.46
Fire App Equip Reserve 3 NBT	\$	154,811.87
Fire App Equip Reserve NBT	\$	214,746.23
Fire Apparatus Acct 2 NBT	\$	38,764.07
General Fund NBT	\$	206,162.71
Grant Reserve NBT	\$	11,949.56
NBT Operating	\$	5,209.05
NBT Payroll Account	\$	1,601.40
Operating	\$	928.87
	\$	<u>729,915.00</u>

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- FEMA grant
- Profit & Loss January through November 20, 2019
- Check registry January through November 13
- Balance sheet as of November 20, 2019
- Culligan issue taken care of, we are now current as they have corrected their records

Motion was made by Schroedel, second by Walicke to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Walicke to pay all bills from check number 5183 to 5225. All Commissioners voted in favor and the motion passed unanimously.

**Training:** None

**Committee Reports:**

1. Finance met to go over 2018 year-end money and how they should be applied to exhaust project that went over FEMA reimbursement
2. Last week work session reviewed predicted vs actual budget lines
3. Dec 26<sup>th</sup> surgery is scheduled for the injured firefighter
4. Working on the required cancer paperwork

**Fire Prevention:** See attached for report from October

**Chief's Report:**

1. Dash cams work well, but needed to increase memory size to 128 GB. Wishes to do the 3<sup>rd</sup> chief vehicle, the EMS and Engine 1, with money coming from the new equipment budget.
2. Gas meters will be ordered by Steinhiser
3. Incentive program still being reviewed
4. No turn out gear needed this year, would like to possibly use that money towards struts for MVA's. The struts would be purchased on state bid from the new equipment budget.
5. Chilson donates his time to other departments in need, he would like to have our old lights which are very old and of no use to us. Then in turn, he would donate them to another department.
6. New tools are being looked at as presented at the work session last week
7. Winter tread tires have been placed on Chief's vehicles
8. Apalachin Fire wishes to donate an arrow sign to us. It needs new batteries, but other than that it looks good.

**Company Report:**

1. Elections will be held December 7 for Department and Company officers
2. The Topper held a turkey raffle to benefit the fire department. We received \$815
3. Dinner Dance in February. Quote from The Riverdale for the Dinner Dance was presented, asking for District help with the cost to combine it with the Inspection Dinner.

**Guests:** None

**Old Business:**

1. Discussion was held regarding Verizon's non-payment of the \$63 that is owed us. We will send another request for payment and forward all to our attorney when the County taxes comes at the end of the year.

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**New Business:**

1. Motion made by Schroedel, second by Walicke to donate old light equipment M. Chilson. All Commissioners voted in favor and the motion passed unanimously.
2. Motion made by Schroedel, second by Walicke to accept the donation of an arrow sign from Apalachin Fire Department. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Schroedel, second by Walicke to transfer \$10,006.60 from 2018 year-end money to the Exhaust system to cover the shortage. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Schroedel, second by Walicke to transfer \$1,170.90 from the insurance rebate received in January, to the Exhaust system to cover the shortage. This leaves \$8,076.73 of the insurance rebate. All Commissioners voted in favor and the motion passed unanimously.
5. Motion was made by Schroedel, second by Walicke to transfer \$225.00 from the District Training Budget to District Travel Budget. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Schroedel, second by Walicke to designate the remaining \$8,076.73 of the insurance rebate to be carried over to Year 2020. All Commissioners voted in favor and the motion passed unanimously.
7. Motion made by Schroedel, second by Walicke to transfer \$200.00 from District Training Budget to District Publication of Notice Budget. All Commissioners voted in favor and the motion passed unanimously.
8. Concern made regarding the amount of fuel being used in the Chief Vehicles. To be discussed at next week's mini-work session.
9. Motion made by Loveland, second by Walicke to purchase gas meters with money to come from new equipment budget. All Commissioners voted in favor and the motion passed unanimously.
9. Motion made by Loveland, second by Walicke to allow the Chief to order EMS jackets at a cost not to exceed \$1,200, with the money to come from the new equipment budget. All Commissioners voted in favor and the motion passed unanimously.
10. Motion was made by Schroedel, second by Walicke to purchase tools not to exceed \$2,500 with the money to come from the new equipment budget. All Commissioners voted in favor and the motion passed unanimously.
11. Company would like to put Christmas Lights up on the station
12. Permission given to buy dash cams
13. Permission given to buy struts

**Applications:** None

Motion was made by Schroedel, second by Walicke to adjourn the meeting at 8:15 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

*Betty J Homa*

Betty J. Homa  
District Secretary

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**West Corners  
 Fire Department**

**FPO Report  
 2019**



**Bureau of Fire Prevention  
 Monthly Incident Report  
 Oct-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	6	3.35	Endicott		
E.M.S.	16	0.93	Endwell		
Error	0		Vestal		
<b>Totals</b>	<b>22</b>		West Endicott	1	
			Union Center	1	
Engine 98	0		Maine		
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
			Whitney Point		
NFIRS submitted					

cc Board of Fire Commissioners  
 cc Chief