

West Corners Fire District
Regular Meeting Minutes – January 15, 2020

Attending:

M. Heide B. Homa
N. Steinhiser
C. Loveland
J. Walicke
D. Griffith

Guests:

R. Boyer
M. Schroedel
D. Grinnell
J. Singer

Chairman of the Board Heide called the Regular Meeting to order at 7:00 pm.

Motion was made by Walicke, second by Loveland to accept the minutes from the Regular Meeting held on December 18, 2019. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Walicke to accept the minutes from the Organizational Meeting held on January 15, 2020. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Town and County tax bill
2. Email from lawyer re: forwarding of tax bill to Verizon dated January 3rd, 2020
3. 2% Insurance money report for 2019 from the fire company
4. Copy of Insurance information sent to the state
5. Invitation to open house at Lourdes Occ Health
6. W9 from Lourdes
7. Certificate of Insurance from Taylor Garbage

Treasurer's Report:

Due to Treasurer appointment not being made until tonight, no report is available as accounts couldn't be balanced

Motion was made by Walicke, second by Griffith to pay all bills from check number 5258 to 5307. Except for Amazon, & RMS. All Commissioners voted in favor and the motion passed unanimously.

Training: None

Committee Reports:

1. Discussed several topics at work session, many projects on going

Fire Prevention: None

Chief's Report:

1. Engine committee - spec has been put together and being reviewed
2. Engine 1 is out of service with a bent shift shaft; approximately \$3,600 to fix. Out for repairs right now and won't be back until next week
3. Plymovent system being worked on. The EMS and brush truck were fixed today.
4. Ladder 29 has been tested; no problems were found. All vehicle PM's are now complete
5. Dash cams are now installed on Engine 1, EMS vehicle and on the 2 Tahoe's
6. Began mutual aid training and response, working well
7. Currently reviewing all SOP's for the department and updating those that need to be

West Corners Fire District
Regular Meeting Minutes – January 15, 2020

8. Tools and gas meters have been received and in service
9. Struts delivered – not in service until training completed
10. Chief's vehicle is repaired, lettering will be done in 2 weeks

Company Report:

1. Dinner dance is February 15th. Invitations have been sent out.

Guests:

1. B. Homa questioned required OSHA trainings and consequences of failing to complete. If trainings are not completed by the deadline, then gear is pulled. In the case of auxiliary having no gear, the person cannot respond to an incident or event.

Old Business:

1. Discussed that some policies should be reviewed; will review a few of them at each work session.
2. Discussion was held on revamping the kitchen. The Board would like the company to work up a list of items that need repairing right now. J. Singer will go back to the company to see if they can decide on what needs to be done, as we are not going to do a total revamp at this time as it was not in the budget for this year. Tabled for now; Steinhiser will draft a letter for the company's next meeting.
3. Elliptical needs to be looked at for repairs next weekend.
4. Discussion was held at the work session on the camera system. Followed up with the lawyer, who gave his blessing on the system. We would like to continue with suspension of remote viewing, unless it is warranted to do so. Motion made by Steinhiser, second by Walicke to continue suspended use of the live viewing remote-in feature of the camera system with the exception of emergencies and when this feature is used a log shall be kept until a policy is approved by the Board of commissioners. All Commissioners voted in favor and the motion passed unanimously.
5. Motion by Steinhiser, second by Griffith to pay Riverdale \$1,500 towards the dinner dance to be used for members meals and we would need a receipt indicating such. Treasurer is authorized to issue check. All Commissioners voted in favor and the motion passed unanimously.

New Business:

1. Motion was made by Steinhiser, second by Walicke to adopt the federal mileage rate of 57.5 cents per mile. All Commissioners voted in favor and the motion passed unanimously.
2. Motion made by Griffin, second by Walicke to pay the Lourdes billing when we receive the corrected invoice. All Commissioners voted in favor and the motion passed unanimously.
3. Motion was made by Griffith, second by Walicke to allow station use for the Southern tier Fire Police meeting on May 14, 2020. All Commissioners voted in favor and the motion passed unanimously.
4. Motion was made by Walicke, second by Griffith to add Commissioner Loveland as a signer on the bank accounts. Loveland abstained; Motion passed with affirmative vote by Heide, Steinhiser, Griffith, and Walicke.
5. Motion was made by Griffith, second by Steinhiser for Walicke to do Commissioner training on February 1st. Walicke abstained; Motion passed with affirmative vote by Heide, Steinhiser, Griffith, and Loveland.
6. Motion was made by Steinhiser, second by Walicke for Griffith to do Commissioner training in March. Griffith abstained; Motion passed with affirmative vote by Heide, Steinhiser, Walicke, and Loveland.

West Corners Fire District
Regular Meeting Minutes – January 15, 2020

7. Schroedel returned his key to access the outer doors. It was turned over to Griffith.
8. Motion made by Steinhiser, second by Walicke to update website with personnel changes resulting from appointments for 2020. All Commissioners voted in favor and the motion passed unanimously.

Applications: None

Motion was made by Walicke, second by Griffith to adjourn the meeting at 7:58 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

Betty J. Homa

Betty J. Homa
District Secretary