

West Corners Fire District
Regular Meeting Minutes – November 17, 2021

Attending:
C. Loveland B. Homa
D. Griffith J. Hontz
M. Schroedel
R. Boyer

Guests:
M. Heide

Chairman of the Board Loveland called the Regular Meeting to order at 7:00 pm.

Motion was made by Schroedel, second by Boyer to accept the minutes from the Regular Meeting held on October 20, 2021. All Commissioners voted in favor and the motion passed unanimously.

Communications:

1. Recall notices for 2 Tahoe's
2. All bank statements for October
3. Legal contracts from Spectrum
4. Fire Prevention report for October
5. List of items needing repair
6. Certificate of Insurance for Taylor Garbage
7. Fire District Affairs for October – November
8. Letter from Town of Union that our Proposed Budget was referred to the comptroller
9. Roster of Interior Firefighters that was provided to insurance
10. Letter from State of New York re: legal obligations under prevailing wages

Treasurer's Report:

The Treasurer reported the following balances:

Account 2 NBT	\$ 10,600.34
Account 3 NBT	\$ 8,652.86
Building Reserve Acct NBT	\$ 120,694.54
Fire App Equip Reserve 3 NBT	\$ 170,617.61
Fire App Equip Reserve NBT	\$ 436,587.06
Fire Apparatus Acct 2 NBT	\$ 58,845.15
General Fund NBT	\$ 198,068.06
Grant Reserve Acct NBT	\$ 11,970.35
NBT Operating	\$ 2,885.80
NBT Payroll Account	\$ 2,071.48
Operating	\$ 928.87
Repair Reserve Fund NBT	\$ 100.00
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	\$ 1,022,022.12

Treasurer report

- Balance Sheet as of November 17, 2021
- P&L From 1/1/21 to November 17, 2021
- Budget Vs Actual Department side from 1/1/21 to 10/31/21
- Budget Vs Actual District side from 1/1/21 to 10/31/21
- Check Register from 1/1/21 to 11/16/21
- Bank Accounts Reconciled for Month of October
- Final Invoice from NBT for the loan has been received which is included in the invoices for BoC review and approval. This is the final payment.

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- Based on history, should be receiving within the next week the payment from Verizon Wireless for the school taxes
- Grant Update: Send out emails to various people for assistance to obtain information necessary to complete the document from TenKate. Neal has provided the information that he was able to obtain. There is still information needed from department side, which I have been in contact with the Chief. Per the email Steinhiser received from Delta, they advised that the information on the generator should be received right after Thanksgiving. Once that is received, I can determine what the next step will be to finish getting the information to TenKate.
- Spectrum/Time Warner finally has updated the services. The Computer Shop kept us (Loveland, Schroedel and Treasurer) well informed during this entire process which was a nightmare with Spectrum/Time Warner. The dropping of internet was Time Warner/Spectrum wiring equipment, not Fire District/Computer Shop equipment. Next step will be revised invoices from Spectrum/Time Warner.
- Inspection Gifts from RTIC -- voucher has been completed for BOC review and approval to be issued, once RTIC receives the check, the order will be processed. Nick has been advised and he also advised the Board
- Budget line items transferred completed as per motion in October
- Requesting budget line items transfer as follows:
 - Decrease Interest on Loan Budget Line Item \$2,378.20 and Decrease Workers' Compensation Budget Line Item \$21.80, Increase Principle on Loan Budget Line Item \$2,400.00
 - Decrease Computer Department Budget Line Item \$506.56, Increase Computer District Budget Line Item \$506.56

Motion was made by Schroedel, second by Griffith to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Griffith, second by Boyer to pay all bills from check number 6099 to 6126. All Commissioners voted in favor and the motion passed unanimously.

Training:

1. Steinhiser to Officer 1 class beginning tonight

Committee Reports:

B&G

1. Back check valve was installed
2. Petcosky inspected the sprinkler system
3. New internet service installed by Spectrum & The Computer Shop
4. Overhead Door replaced some weather stripping and the rusted door panel. Two other doors also need weather stripping. A door frame still needs painting.
5. No word on the sign repair
6. There is a light out in the front of the building. T&B to repair light when they are called here again.

Fire Prevention: See attached for report from October

Chief's Report:

1. Training room project is finished with new white boards and TV monitor presenter screen. Working well.
2. NYSEG training class is here the same night as the District Voting
3. Hurst tool testing finished

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4. Ladder truck needs to be rescheduled for testing
5. Engine update was provided to Commissioners. On this Sunday (Sunday 21st), here at station 1 is a daylong review beginning at 9 am.
6. 820 Day Hollow Road has problem with persons living in tents in the front yard. That is not allowed, so they moved to the back yard which is. They also had a heating stack in the tent, which is not allowed; today the state police were called again for the same problem. They are the same persons that had been living under the bridge.
7. There is a hoarding condition at 320 Airport Rd, the people will be removed.

Company Report:

1. Elections to be held on Dec 4th with steak dinner that will be catered.

Guests: None

Old Business:

1. Contacted Broome County regarding disposal of fluorescent lights
2. Working on leave policy
3. Griffith purchased hasps to repair ramps, will install soon
4. Following up another lead on snow removal
5. Training on the new sign consisted of 5 YouTube videos.
6. Ice machine will be installed soon.

New Business:

1. Extending cancer coverage to exterior firefighters was discussed. Motion made by Schroedel, second by Griffith to cover exterior firefighters. All Commissioners voted in favor and the motion passed unanimously. Schroedel will take care of providing the list to our insurance. This will include 10 firefighters.
2. Motion made by Schroedel, second by Griffith to approve Officer 1 training for N. Steinhiser. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Griffith, second by Loveland to allow the NYSEG class to be held at the station on Dec 14th. All Commissioners voted in favor and the motion passed unanimously.
4. Motion made by Griffith, second by Schroedel to allow M. Burts to return to active duty after his personal leave of absence. All Commissioners voted in favor and the motion passed unanimously.
5. Homer Gow will not be able to complete the project with the weather turning cold. Motion made by Griffith, second by Schroedel that upon discussion with the contractor, we will pay up to but no more than 80% of the project. We will wait to see if he sends an invoice first. All Commissioners voted in favor and the motion passed unanimously.
6. Motion was made by Boyer, second by Schroedel to make the following budget adjustments:
 - a. Decrease interest on loan budget line item by \$2,378.20 and decrease workers compensation budget line item by \$21.80, and increase principle on loan budget line item by \$2,400.00.
 - b. Decrease computer department budget line item by \$506.56, and increase computer district budget line item \$506.56.All Commissioners voted in favor and the motion passed unanimously.

Applications: None

Motion was made by Loveland, second by Boyer to adjourn the meeting at 7:44 pm. All Commissioners voted in favor and the motion passed unanimously.

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Respectfully submitted,

Betty J Homa

Betty J. Homa
 District Secretary

**West Corners
 Fire Department**

**FPO Report
 2021**



**Bureau of Fire Prevention
 Monthly Incident Report
 Oct-21**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	16	8.8	Endicott	1	
E.M.S.	22	0.4	Endwell		
Error			Vestal		
Totals	38		West Endicott		
			Union Center	5 (5)	6 (5)
Engine 98			Maine	1 (1)	5 (5)
			Newark Valley		
			Owego		
			Campville		
			Berkshire		
			East Maine		
NFIRS submitted	11/4/2021		Glen Aubrey		
			Apalachin		

cc Board of Fire Commissioners
 cc Chief

*BGM Airport

(X) Number in parantheses is automatic mutual aid calls to 53/33