

January 12, 2022 – West Corners Fire District
Organizational Minutes

Attending:

C. Loveland B. Homa
R. Boyer C. Kratochvil
D. Griffith
M. Schroedel
J. Davis

Guests:

The Organizational Meeting was called to order at 6:30 PM by Treasurer Kratochvil

Nominations for Chairperson: C. Loveland

Motion made by Griffith, second by Schroedel to appoint C. Loveland as the Chairperson. All Commissioners voted in favor and the motion passed unanimously.

Chairman then made the following committee appointments:

Schroedel - Finance and Commissioner-at-Large (4th yr)
Griffith - Building and Grounds (3rd yr) (to be assisted by Steinhiser)
Loveland - Equipment and Liaison to the Chief Officers (2nd yr)
Davis - Insurance, Public Relations, and Liaison to the Fire Company (1st yr)
Boyer - Liaison to Fire Company

Motion made by Schroedel, second by Boyer, and accepted to appoint Betty J. Homa as District Secretary. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, seconded by Schroedel, and accepted to appoint Cheryl Kratochvil as District Treasurer. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Schroedel, to appoint Coughlin & Gerhart as the District's attorney. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Boyer, second by Schroedel, and accepted to name NBT as the District's bank, subject to changes authorized by the Board. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Boyer, and accepted to name M&T as the District's secondary bank, subject to changes authorized by the Board. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Davis, second by Schroedel, and accepted to name the Press & Sun-Bulletin as the District's official newspaper. The motion passed by the following vote: AYE: Schroedel, Loveland, Boyer, Davis NO: Griffith

Motion made by Griffith, second by Boyer, and accepted to name the West Corners Fire District Website as the District's official website. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Schroedel, and accepted to appoint the Secretary as Official-in-Charge of Public Records. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to establish the monthly meeting night as the third Wednesday of the month at 7:00 PM with the auditing of bills at 6:30 PM. All Commissioners voted in favor and the motion passed unanimously.

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Motion made by Schroedel, second by Griffith, and accepted to establish the monthly work session on the second Wednesday of the month at 7:00 PM. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Boyer, second by Griffith, and accepted to allow the Fire Company to use the station for monthly meetings on the first Monday of each month at 7:30 pm. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Boyer, and accepted to allow the Fire Auxiliary to use the station for monthly meetings on the third Monday of each month at 6:30 pm. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Schroedel, and accepted to utilize ADT for payroll services. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Boyer, second by Griffith, and accepted to accept the recommendation of the Fire Company and to appoint Jeffrey Hontz as Chief of the West Corners Fire Department. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to accept the recommendation of the Fire Company and to appoint D. Thomas (29-A) and S. Grinnell (29-B) as Assistant Chief's. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Boyer, second by Griffith, and accepted to authorize the Chief to use District apparatus and firefighters for mutual aid and parade purposes at his discretion. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Boyer, second by Schroedel, and accepted to authorize the Secretary or Treasurer to open all District mail. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Griffith, second by Schroedel, and accepted to appoint M. Heide, N. Steinhiser and M. Homa as board advisors. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to accept the recommendation of the Chief and to appoint N. Haight as Fire Prevention Officer. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to appoint N. Haight as Electronic Record Keeper. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to authorize the Chief, or his designee, to represent the West Corners Fire District at all Board meetings of the County Chief's Association, the Western Broome Fire Chief's Association, and the Broome County Fire Advisory Board. All Commissioners voted in favor and the motion passed unanimously.

Motion made by Schroedel, second by Griffith, and accepted to adjourn at 6:48 p.m.

Respectfully Submitted,
Betty J. Homa, District Secretary